



AQAR REPORT REVIEW

ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE

Aishe id : C-28532

Submitted for : 2022-2023

Submitted Date : 16/12/2023 10:59 AM

Reference AQAR Link : [Click here](#)

Over all Comments : AQAR for the year 2022-2023 is Accepted.

Acceptance date : 02/01/2024




PRINCIPAL
ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE
TIRUPATTUR-626 211
SIVAGANGAI DIST



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE
• Name of the Head of the institution		Dr. (Capt.) KR. Jeyakumar
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04577266142
• Mobile no		9842184007
• Registered e-mail		principal@apsacollege.com
• Alternate e-mail		dspjeyam@gmail.com
• Address		Madurai Road, Arumuga Nagar
• City/Town		Thiruppathur
• State/UT		Tamilnadu
• Pin Code		630211
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Grants-in aid																								
• Name of the Affiliating University	Alagappa University																								
• Name of the IQAC Coordinator	Dr.N.Vijayanand																								
• Phone No.	9894289088																								
• Alternate phone No.	04577266142																								
• Mobile	9894289088																								
• IQAC e-mail address	apsaiqac@gmail.com																								
• Alternate Email address	principal@apsacollege.com																								
3.Website address (Web link of the AQAR (Previous Academic Year))	https://apsacollege.com/wp-content/uploads/2023/06/AQAR-2021-22.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://apsacollege.com/wp-content/uploads/2023/12/Academic-Calender2022-23.pdf																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>81</td> <td>2005</td> <td>21/09/2005</td> <td>20/09/2010</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.40</td> <td>2012</td> <td>15/09/2012</td> <td>14/09/2017</td> </tr> <tr> <td>Nil</td> <td>B+</td> <td>2.51</td> <td>2019</td> <td>08/02/2019</td> <td>07/02/2024</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	81	2005	21/09/2005	20/09/2010	Cycle 2	B	2.40	2012	15/09/2012	14/09/2017	Nil	B+	2.51	2019	08/02/2019	07/02/2024	
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Nil	B+	2.51	2019	08/02/2019	07/02/2024																				
6.Date of Establishment of IQAC	18/06/2007																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	0	0															
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8.Whether composition of IQAC as per latest NAAC guidelines	Yes																								

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	8
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Two MoUs have been signed by our institution.	
Orientation program for Freshers and Self-finance faculty members.	
AAMP automation software has been implemented this year for easy flow of Administrative and academic process	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
? To increase the Memorandum of Understanding (MoU).	MoU has been entered with National Soft Tech-BECIL, Govt of India training division on 06.12.2022. Another MoU has been signed with Mangaiyarkarasi College of Arts and Science for Women on 16.03.2023
? To organize orientation program for freshers	An orientation program has been conducted on 26.12.2022 & 27.12.2022 for the freshers.
? To encourage students to do	38 students completed

internships	internships
? To Include SBS/NME papers in Centralized Continuous Internal and external assessment	Yet to be implemented
? To motivate the faculty members to apply for Research guides.	Three Staff members have applied for Research grant under Tamilnadu Chief Minister Research Scheme
? To encourage staff members to apply for conducting seminars,	One ICSSR sponsored seminar on Financial Technology has been organized by Research Department of Commerce and Department of Vocational Programme on
? To foster social responsibility to the students through outreach programmes	Fifty three extension activities has been organized in various places in and around our college area.
? To launch Enterprise Resource Planning for Academic and Administration process	For easy flow of administration and academic activities from grassroot level to higher end level, AAMP software has been introduced in this year. Students admission, attendance and other academic activities are initiated in the ERP software.
? To motivate the faculty members for publication of research papers in peer review papers	30 research papers has been published in various peer review journals
? To motivate the faculty members to participate in Faculty development Programme through offline and online mode	Thirty eight faculty empowerment program have been completed by our faculty members
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	15/09/2022

15. Multidisciplinary / interdisciplinary

Elective courses are offered to students as a part of an integrative and transdisciplinary approach. Likewise, all the departments choose allied programs other departments offer in tandem with NEP. This enhances their understanding of other disciplines and explores them in a diverse area. To give students a wider exposure, college-level invited lectures and conferences, seminars, outreach activities, and special talks were organized in which the students sought a deeper understanding of other disciplines. Likewise, students enroll in certain interdisciplinary courses in SWAYAM and NPTEL. Students select allied courses offered by other departments. Skill-based subjects are also chosen from other areas, which enables the students to synthesize ideas and characteristics from many disciplines.

16. Academic bank of credits (ABC):

Since we are affiliated with Alagappa University, we cannot go through this process.

17. Skill development:

Vocational courses are courses that are usually aimed at equipping students with maximum exposure to practical skills for a specific profession or field. These courses are tailor-made to make students ultimately job-ready. Unlike traditional courses, These courses strengthen the student's procedural knowledge and empower them as skill-oriented people. Our The founder has already formulated a vision regarding vocational courses and academic programs in this context. In 2018-2019, we were sanctioned Rs. 1, 70,000,00.00 (One Crore and Seventy lakhs only) by the University Grants Commission, New Delhi, under the National Skill Quality Framework scheme to start two courses, i.e., Banking and Financial Services and Software Development. This year, Business Administration gave an add-on course on Insurance management to third-year students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is situated in the Sivagangai district, which is considered one of the rain-fed agriculture regions in India. For most students, agriculture is the mainstay of their livelihood. To recognize all natural forces and animals for their contribution to agriculture and successful harvest, it was decided to celebrate this traditional Pongal festival as a mark of tribute to the farmers in the region. Since most of the students hail from farmer's families, this festival is a symbol of social integration, irrespective of caste, religion, and race. Every year, Pongal Day is celebrated. During the celebration, we inculcate the value of traditional foods and traditional sports. Students perform traditional sports and games on that day. Since our college is situated in economically and educationally backward regions, most of the students are not well versed in English communication. So, we adopt a bilingual mode of teaching. If needed, we translate the important words and phrases into Tamil so that they understand the content easily.

We motivate the students to enroll in different online educational platforms as an adjunct to online learning. Our institution is a local chapter of the National Programme of Technologically Enabled Learning (NPTEL). So far, 300 students have completed various courses through online education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Program Education Objectives (PEO), Program Specific Outcomes (PSO), and Program Outcomes (PO) for each program are clearly stated on the website. The students are given access to an additional digital learning platform where the course outcomes are skill-oriented. Attainment of program outcomes is done by mapping course outcomes (CO) with POs and PSOs as part of the OBE. Each department evaluates its students' PO and PSO achievement at the end of each semester.

20.Distance education/online education:

Since our college is government aided and also to Alagappa University, we can't float a distance education. But, we motivate the students to enroll in different online educational platforms as an adjunct online mode of learning. Our institution is a Local Chapter of the National Programme of Technological Enabled Learning (NPTEL). So far, 300 students have completed various courses through online education.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	719
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	744
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	744
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	705
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	107
File Description	Documents
Data Template	View File
3.2	84

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	63
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2102470
4.3 Total number of computers on campus for academic purposes	93
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>All the programs taught in the college are affiliated with Alagappa University, and we must implement the syllabus prescribed by the affiliated university. The university revises the curriculum design once in three years to ensure updated information, fulfill current needs, and improve the quality of higher education. We can choose allied and skill-based papers from the curriculum design every three years. Periodic meetings of IQAC with the heads of the department are convened to enlist the different strategies to implement the curriculum effectively. The Timetable Committee, headed by the principal, draws up a detailed timetable that efficiently deploys the time units for academic and co-curricular purposes. Program Outcomes (Pos), Programme Specific Outcomes (PSOs), and Course Outcomes (Cos) are prepared for core papers, allied papers, SBS papers, NME, and Value education. In the student induction, Programme, curriculum aspects are disseminated. Bridge Courses and Lesson Plans are prepared for effective curriculum delivery. Curriculum delivery is also further extended through Google Classroom. Apart from traditional lecture pedagogy, learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quizzes, etc., are employed to encourage</p>	

students to participate actively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Well in advance, IQAC and academic council members chart out the academic and non-academic activities, and the same is mentioned in the academic calendar, which is prepared in consultation with the principal and heads of the department. The calendar indicates the number of working days required; national, weekly, and other holidays; examination schedule; rules and regulations; history of the college, code of conduct; Parent Teacher meeting; staff members details; internal and external academic audit; etc. For the implementation of the Assessment Process, an examination committee is formed at the college level, which monitors the overall internal and external assessment processes. For skill-based and nonmajor elective papers, external examiners are appointed from another department as part of the interdisciplinary approach to evaluation. Only for the internal assessment did the institution evolve a method of awarding marks to the students. The evaluated scripts are also returned to the students. Assignments and seminar papers are evaluated and returned. A mechanism for the redress of grievances regarding academic affairs is provided to the students online and offline. The faculty members prepare course-wise, curriculum-wise, and year-wise teaching plans. Remedial classes, enrichment classes, periodic field trips, project work, and other educational institution visits are also encouraged.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

57

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is encompassed with SBS, Elective papers, professional Skills, Human Values, Environment, and sustainability. Women's studies have been chosen by the English, History, and Economics departments. Environmental Studies, Effective Employability Skills, interview techniques, Soft skill development, Professional competence, Professional English for Arts and Social Sciences- II, Professional English for Physical Science -I, Professional English for Life Science, Professional English for Commerce & Management I and professional etiquette are offered to make them the first step in their career. In order to build up their mental stability and peace, Manavalakalai Yoga is included in the curriculum. To enhance their livelihoods, students are taught fruit and vegetable Preservation skills. Marketing and Sales management have been taught to a few departments to increase business thirst. Gender Economics has been the paper that teaches them the equality of women in the professional and business world. A professional English paper has been designed based on the department, and it has been taught. It concentrates on the four skills of LSRW. It helps them to overcome their barriers. Through the Extension Activities paper, students learn to connect with people and be in the shoes of ordinary people. They learn how to approach government departments

to solve a problem or fulfill their needs. These choice-based studies make our students multi-faceted and good humans.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

259

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/16dxoSppkLqFisMhcGNNmH0V2_L2jGr7T/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

744

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identifying the learning levels of the students is one of the pivotal roles for institutions to play in achieving excellence. Students are admitted from various socio-cultural and economic backgrounds, and most important is the medium of their study at the school level. Instead of this, learning levels are identified at the entry level by conducting a bridge course. In addition, special classes are also taken after regular academic hours. After completing the syllabus, subject classes are also repeated for slow learners and late admissions. For advanced learners, students are motivated to participate in student seminars and online courses such as SWAYAM and NPTEL. Six students completed an online course on Developing Soft Skills and Personality, Psychology of Health and Well-Being, and Introduction to Linear Algebra from July to September 2022, organized by NPTEL-SWAYAM. Video clippings related to the course content are downloaded and shown to students for a better understanding of the subject. Advanced learners are encouraged to become class mentors and assist slow learners.

File Description	Documents
Paste link for additional information	https://apsacollege.com/nptel/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2117	107

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution continuously implements different student-centric methods though blended mode of teaching. Besides attending to the rigorous academic work that takes place within the four walls of the classroom, students are encouraged to participate in various cocurricular and extracurricular activities. Six departments (Business Administration, Information Technology, English, Computer Science, Economics, Physics, and Vocational Courses) have taken project work as core papers. This helps the students cultivate higher-order thinking and problem-solving skills. The department organized field trips for a better understanding of the subject. Moreover, this also aids them in having deeper engagement and interaction with the learning content. Six students completed an online course on Developing Soft Skills and Personality, Psychology of Health and Well-Being, and Introduction to Linear Algebra from July to September 2022, organized by NPTEL-SWAYAM. The Department of Zoology, English, Chemistry, and Business Administration regularly went on field visits to various places. Internships are provided to the students as a part of experiential learning. Students are motivated to register in NDLI club. They participate in various programs conducted by the NDLI Club and get certificates.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/17vDX2zOjDpk4MWLeDPT08JtCEWiuvrKC/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution has ample e-resource materials to deliver our teaching and learning process through ICT methods. Google Classroom is created, and faculty members post notes, learning materials, video links, assignments, and e-quizzes. This enables the students to assess the learning content at any time, anywhere, and conveniently. For easy access to the students, e-notes prepared by the faculties are posted on the website. In addition, we have subscribed to N-List and NDL, and all faculty members and students are enrolled in the N-List and NDL portals. Students who have projects in their program utilize the journal content present in the

NList resource. NPTEL resource materials for more than 200 courses (2TB) are also available for students who choose any NPTEL course. All departments are equipped with Wi-Fi modems, and students can surf any electronic resources related to the subject in the library or their respective departments. In addition, online learning materials and platform links are posted on the college website, and students can easily assess the resources. Virtual labs are used to conduct labs through simulations. Feedback is regularly collected through Google Forms from different stakeholders, which is used for further improvement regarding curriculum and learning aspects. This year, we have developed AAMP software for an easy flow of academic activities. This software makes student and teacher connectivity possible in virtual mode. Digital learning materials are posted in the AAMP software. Students are provided with a login ID as part of remote learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

58

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1243

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College strictly adheres to the systematic pattern of functioning every academic year, based on which academic calendar is

prepared. At the beginning of every year, an academic council meeting is convened, and internal examination dates are fixed. Tentative dates are mentioned in the academic year, and the calendar is distributed to the students at the beginning of the semester. Centralized Internal assessment is practiced. Two internal tests are conducted. The timetable is displayed on the college website, on the respective department notice board, and the college notice board. Answer sheets are given to the students, and students note their marks. In cases of transparency, internal marks are displayed on the notice board, website, and ERP software. Students can view the internal assessment marks through their log-in ID in the AAMP software. If any student misses the internal test, one more chance is given to the students upon genuine reason

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://apsacollege.com/exam-schedule/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This year, we have automated the entire academic and administrative process. The internal examination timetable and marks are updated on the AAMP and the website. Students can view their academic performance by logging in to the portal. In the portal, if the students have any internal marks or schedule discrepancies, they can mention their grievances. Students can bring up issues or grievances with the Internal Complaint Committee, and Grievances Committee. After careful observation, recommendations are forwarded to the principal, the Head of the department, the allotted mentor, and the examination cell. In case of transparency, internal marks are displayed in the notice board. If any student misses the internal test, one more chance is given to the student. One week is given to the students to write the test.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes (POs), program-specific outcomes (PSOs), and outcomes (COs) are necessary for flexibility and innovation in program design, syllabi development, the teaching-learning process, and the assessment of student learning levels. The POs, PSOs, and COs of all the programs, after duly considering the input from faculty and alumni, are posted on the college website. POs and COs are communicated to the students in the Student Induction Program and Department-Wide Bridge Course programs. Further, hard copies of the POs and COs are displayed on the notice board. In addition, POs and COs are uploaded to the ERP software. Students can log in and see the POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://apsacollege.com/poco/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO is evaluated based on the performance of the students in terms of their progression to higher studies and qualification in competitive examinations, and placement. It can be assessed by conducting standardized examinations where students are given a limited amount of time. Continuous internal evaluation and semester-end examinations are the prime tools for the evaluation of PO and CO attainment. Students are encouraged to participate in all the curricular, co-curricular, and extracurricular activities of the college. Program outcomes, program-specific outcomes, and course outcomes are measured based on the performance of students and student achievements in curricular, co-curricular, and other activities such as seminar presentations, attending e-quizzes, daily tests, assignments, project work, etc. Student feedback on the curriculum is obtained, and the same is shared with the department heads so that their feedback is discussed and relevant changes, if any, are incorporated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

595

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://apsacollege.com/wp-content/uploads/2023/11/Student-Satisfaction-Survey-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has provided on duty to the staff members to transfer their technical knowledge to other institutions through invited lectures, training programmes, and workshops. Staff members are provided on duty to attend and present their research papers in Seminars and conferences. The staff members are provided an opportunity to exchange their ideas, research innovations through collaborations and encouraged to do Refresher course and faculty development programmes. The institution offers an incubation centre for transfer of technical knowledge on mushroom culture, vermiculture, and honey bee rearing. In association with Tamil Nadu Science Forum, our institution provides technical support to guide teachers through the training programme for National Children Science Congress. Our faculties are serving as a member of Board of studies in various universities and colleges, hence their expertise

in the subject matter is transferred to the other institutes also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Staff members and Students of all the Departments of Arumugam Pillai Seethai Ammal College, Tiruppattur adopted villages, in an endeavour to carry out welfare measures to the people of surrounding villages. All department students were distributed into several groups. Totally 59 activities were carried out by our students in their native and nearby villages. Their service is helpful to the society and maintain the environment clean and green. The objectives of pursuing extension activity in a village are as follows: 1. To create literacy awareness among the villagers 2. To divulge social and environmental awareness 3. To divulge hygienic awareness 4. To carry out tree plantation programme 5. To impart scientific knowledge relating to agriculture.

File Description	Documents
Paste link for additional information	https://apsacollege.com/wp-content/uploads/2023/12/Extension-Activity-_2022-1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1129

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Library has a valuable tool for teaching-learning and research. It has a Network resource centre where in they have access to e-resources and providing online access to the core digital resources in the ICT area. The Central Library has been automated using "Modern Lib" Software. It has an Institutional membership of NLIST that provides remote access to all the students and staff. Printing, scanning, and reprographics service are provided. A semi-automated central Library with a bar-coding facility is available. E-notes are available in college website. We have a subscription to NDJ. We have also subscribed to N-LIST journals. Plagiarism software is available in the library for research scholars and faculty members. NPTEL, a project funded by the MHRD, provides e-learning through online Web and video courses. 2 Terra byte volume of NPTEL course material is available. A detailed lesson plan under the learning objective is prepared. Evaluation of teachers by students is conducted periodically through an online feedback system. LCD projectors and computers are facilitated for better learning than traditional teaching. 3-computers, 1-DVD writer and 1-printer has been purchased and given to B.Voc department to make the teaching-learning process, an effective one. Every year a new module with specific features in software is being updated. This automation is useful in academic and administrative progress. Practical or experiential learning takes place for all the students. Indoor and Outdoor stadiums allow students to practice and participate in intercollegiate competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution is particular in physical and mental health of the students. Since the students stick to the Academic performances in the maximum schedule, we provide opportunities to the students to involve themselves in cultural and sports activities. Every year the institution organizes various cultural activities in Women's Day and Pongal Celebrations. It promotes their artistic nature and rejuvenates their mind and body. It cultivates the attitude of social integration and mutual respect of all sections of the community among the students. It is a sort of tribute to the farmers and their integral role in agriculture. At one point it will be their relaxing mode and in another, it is an opportunity to find out their area of interest. Seminar halls are used as the cultural activity area and young entrepreneur's pavement. We have UGC funded Indoor stadium and Outdoor Stadium. The Outdoor stadium has 400 meters, Track athletic (Track and Field Event) and games. It has the facilities for Football, Cricket, Handball, Volleyball, Kabaddi and Ball Badminton. The institution has emerged as the winner & runner up in many inter collegiate tournaments like South Zone Inter University tournaments and All India Inter University tournaments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://apsacollege.com/wpcontent/uploads/2023/01/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2102470

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been automated using "Modern Lib" Software with 4.0 versions. It was automated in 2015. MODERN LIB software is user-friendly software designed to take care of all the administrative and management functions of the library. It organizes and manages the information of books and periodicals. Modern LIB is a 32 bit Microsoft Windows XP/Windows 7 & 8 based software package for Library Automation. It offers a total solution for all functions of a library with the three modules such as library Management Module, Library circulation Module, and Student Search and Inquiry Module are available in the system. It is User Friendly. A user can search the entire database to find a book based on different criteria, like name, author, title, subject, and title, etc. Around 135 different output reports can be generated using MODERNLIB. It allows users to

search resources to see whether they are available, lost, under circulation, or binding. It gives details of users. It has a reservation facility. It provides the details of the new arrival of books. It has a collection of over 38346 books. It subscribes to about 20 reputed International Journals, National and Magazines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://apsacollege.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

138652

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has IT facilities for the students as well as teachers. They can use these sources to upgrade themselves. Each year the Institution updates its IT facilities throughout the campus. We have Lecture Rooms, Seminar Hall, Auditorium and well equipped Library. Each department has a classroom that is properly equipped with LCD projectors and audio visual systems. The complete campus has a CCTV monitored facility. CCTV installed throughout the campus to monitor the campus activities. Modem is provided to departments so that the students can access through their laptop or Mobile phone in the College campus to download e resources and their activity based learning in classrooms. The college has the signage for departments and buildings which would be useful for the newcomers and visitors. Event details are displayed on the college Website. Institute regularly updates IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2102470

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority for efficient lookover, maintenance and best utilization of its available resources. In our college, computers, labs, sports complex, ICT classrooms are utilized effectively through well planned schedule. Science labs are used for regular academic purpose and also to do any basic scientific research for faculty members and students. All departments are provided with computers and internet facilities. They use computers and net facilities for downloading e-notes, sending feedback to IQAC, downloading videos & audio and maintaining the academic records of the students. Central Library has subscribed for NDLI N-LIST, INFLIBNET and NPTEL resource materials. Plagiarism software is available for students, research scholars, and faculty members. The library is available on all

working days and students' vacation. Students make use of the indoor & outdoor stadium after the regular academic hours. This year, our college has been automated and academic support service has been extended to the students such as e-notes, academic performance. Automation is accessible to register grievances and give feedback. 15 smart ICT-enabled classrooms are available for effective teaching. The outdoor stadium has 400 meters, track athletic (Track and field Event) and games. Laboratories are used for experimental and procedural learning, which would be useful to the students for their procedural knowledge. Computer labs are used for basic computer learning for all the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apsacollege.com/wp-content/uploads/2022/02/4.4.2-FINAL-ESTABLISHEDPROCEDURES_2020_2021.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

766

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://apsacollege.com/nptel/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

238

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

238

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

300

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each department in our college has its own association with its council representatives. One3rdyear student takes the lead as the student's council representative of the association of therespective department. Student form the 2nd& 1 st year are appointed as members. The members bring the views and suggestions related to subjects, syllabus and other issues of the entire class to the Council representative. The HOD discuss the issues with the staff members of the concerned department to bring out a solution to the conservedissues. The student Council representative and the members take the responsibility of organizing the invited lectures and other programs conducted bythe department. The internal quality assurance cell (IQAC) of our college also includes two student members (one male and one female) which helps us to interact closely with students in improving the quality and standards of the institution. Apart from this, the students actively participate in following committees: Sports, Cultural Committee, SWAYAM & NPTEL, Career Guidance & Entry In Service , SC/ ST Cell, OBC Welfare Committee, Minority Welfare Committee, Swatch Bharat, Women Entrepreneurship, Men Entrepreneurship, Anti Ragging Cell, Internal Complaint Committee, Tutorial Scheme, YRCSociety etc.

File Description	Documents
Paste link for additional information	https://apsacollege.com/organogram/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of our college is registered (Reg.No.47/2005), since 2005. The composition of Alumni Association for the year 2021-22 are as follows Mr.N.Rameswaran -President Mr.N.Arumugarajan - Vice President Dr.SM.Alagappan - Secretary Dr.M.Vijaya -Joint Secretary

Mr. M.Tamilmani -Treasurer Dr.RM.Chandrasoodan -Executive Member Dr.P.Kasivairavan -Executive Member Dr.R.Premarani -Executive Member Our alumni not only supports the institution financially but also facilitates the placement of our students through their employers and also gives key note lectures and motivational speech to their juniors for capacity building and skills enhancement.

File Description	Documents
Paste link for additional information	https://apsacollege.com/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college serves as a platform to transfer knowledge and wisdom to rural students and develop them holistically as responsible citizens. It is our mission to give value-based quality education to the students to face this competitive world by inculcating social, human, and cultural values through employment-oriented education with a sense of discipline and commitment to National values. The Management, The Principal, The IQAC, the Committees, and the staff members work together to fulfill the above vision.

The following strategies enable the College to realize its vision:

The teaching, learning, and evaluation process are carried out as per the academic calendar.

Assessment is carried out through continuous assessment tests and final examinations. Research work is encouraged and monitored by the Consortium for Academic and Research Ethics Committee. In addition to this, the University has instructed to frame the Research and Development Cell. Staff members are encouraged to undertake Major and Minor Research Projects, publish papers in UGC Care list journals, and present papers in Seminars and Conferences. Carry out outreach programs relating to societal issues. Our mission is also achieved through the following strategies: Blended mode of teaching by uploading e-content resources on our college YouTube channel and through Google Classrooms. Providing guidance and counseling, both

academic and personal. Promoting research atmosphere by helping them to present and publish papers Support of the alumni.

Mulya Pravah Committee and Yoga and Meditation Club are striving hard to promote ethics, moral values, and fitness Building Communication, Professional, and Leadership skills to meet Global standards

File Description	Documents
Paste link for additional information	https://apsacollege.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows decentralized Governance even to the bottom level which helps the institution to accomplish its vision and mission.

1. The principal is the Member Secretary of the governing body and Chairperson of IQAC. At the beginning of the academic year, a meeting is held with the College Secretary and the IQAC team where various strategies are discussed. After that, the strategies are discussed with the college council to implement successfully in the corresponding academic year itself. The perspective plans are formulated by the IQAC after which it is forwarded to the Governing Body for its final approval. Various statutory and non-statutory committees are formed in consultation with the IQAC. Faculty members are given representation as either conveners or members of different committees.

2. At the Department level, Heads of the department convene meetings with the faculty members and disseminate the information and decisions taken in the council and HoDs meeting. Each member of the department is assigned a role, which includes the test coordinator, vice president, extension activity coordinator, department library in-charge, and department NAAC representative. Discussion includes the academic progress of the students, co-curricular and extracurricular activities, research activity, digital learning aspects, etc., NAAN Muthalvan, an initiative of the State Government is also carried out efficiently.

3. Committees organise programs covering various topics to enhance

and enrich the knowledge of both staff members and students.

4. Students are represented in almost all college committees.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1vJ7aIvmiFLCsXAvfdTxjDiTbz3srk1Ga/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

EQUIPPING AND EXPLORING THE TALENTS OF OUR STUDENTS

To equip our students to face the outer world with competitive spirit, we decided to give them exposure to current affairs and explore their talents through various activities.

The Department of Tamil was given the task of preparing the students to participate in various competitions. The students were given training on how to present in oratorical competitions, steps in writing poems, and how to present a poem with different pitches at the right pace. Presenting style in story telling which includes narration techniques, involving the audience in the story, and finally how to be presentable and place points in a debate.

Library staff members were given the task of conducting intra-college Quiz competition for our students. The program was organised with the title Brain-Quest inter-college quiz competition, simultaneously commemorating the birth anniversary of our former College President Thiru.NA.R. Nagarajan. The program was scheduled in three rounds in 2 months. In this period, we could witness the students preparing vigorously for the competition with a competitive spirit.

The outcome of this strategy was phenomenal as many of our students have won prizes in many Inter-collegiate competitions and other clubs and associations adding credentials to our institution.

The Brain Quest intra-college competition turned out to be fruitful and the department of physics secured first place with a cash price of rupees 10,000. Mathematics secured second winning cash of rupees 5,000 and History secured 3rd place with a cash award of rupees 3,000.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/1GcOIdaKmYFvrAjlypMgKpfILRTc903Kz?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution adheres to the effective and efficient functioning of the institutional bodies. As per the University and Government guidelines, the Governing Body plans its policies and reports them to the Secretary. The Secretary finalizes the report with the help of the College Council, the President, the Members, and the IQAC, and an action plan is drawn. The faculty members and the administrative staff are involved in implementing and evaluating the policies. Various bodies function under the Principal Office to carry out the diversified tasks of the institution. The institution follows the service rules of the U.G.C. and the State Government. Recruitment of teaching staff members is done according to the norms of U.G.C., and Alagappa University. The committee for Faculty recruitment comprises of Secretary of the College, University Representatives, the Principal, and the H.O.D of the concerned Departments. The performance of the candidates for a faculty member in the interview board is checked by the subject experts according to the parameters of the institution. Recruitment of non-teaching staff members is followed according to the rules prescribed by the State Government and the office of the Regional Joint Directorate Office. The committee for non-teaching staff recruitment comprises of Secretary of the College, the Principal, the Office Superintendent, a Senior Faculty member, and a representative from a scheduled caste. The performance of the candidates in the interview board is checked by the subject experts according to the parameters of the institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1io283vdg9uE-EqRxn5i_BVUoCyIfU_weC/view?usp=sharing
Link to Organogram of the institution webpage	https://apsacollege.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff 1. Granting permission to attend conferences, Seminars, Workshops, short-term courses etc., on OD 2. Casual Leave and other leaves are permitted as directed by the State Government 3. Employee Provident Fund for teaching faculty. 4. Loan facility is made available for the staff through the Cooperative Society. 5. Quarter's facility for teaching staff members. 7. Tamil Nadu Government Health Insurance facility arranged. 8. Paternity and Maternity leave can be availed. 10. Commonroom for staff members 11. Installed Incineration machine

12. Sports activities conducted

13. Faculty members are encouraged to take examinerships and to attend board of studies meeting. 14. The College has implemented group insurance policy for all the Staff members

15. Diwali advance can be availed by staff members as per Government norms

Welfare measures for non-teaching staff 1. Loan facility is made available for the staff through the Cooperative Society. 2. Quarter's facility for non-teaching staff members. 3. Tamil Nadu Government Health Insurance facility arranged. 4. Granting permission to attend Workshop on OD 5. Casual Leave and other leaves are permitted as directed by the State Government 6. Paternity and Maternity leave can be availed. 7. Training is provided regularly to improve their work process. 8. Installed Vending machine. 9. Training programs conducted to enhance their performance and to keep them up to date

10. Sports activities conducted

11. The College has implemented group insurance policy for all the Staff members

12. Diwali advance can be availed by staff members as per Government norms

13. Pongal bonus is provided as per Government norms 14. Free Uniforms are provided for our Sweepers and scavengers

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19TxqhOp0WyLEbe3FvWdrqPALqyxOSS2k/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

67

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff members, the performance was appraised through an individual academic audit with the help of a google form. The google form pertains to information regarding Research performance through research publications, participation in seminars and conferences, research guidance, organizing webinars and workshops, innovative teaching methods followed. Participation in administration and evaluation system, contribution to the institution in the form of additional responsibilities, enhancement of their capability by participating in Faculty Development Programmes, etc. The Academic Audit contains another section viz. Department audit, wherein it is evaluated based on department facilities, faculty performance, students' academic, co-curricular and extra-curricular performance, and outreach programs of the department. The Department H.O.D. monitors and assesses the academic performance of the faculty in his/her department. The Non-teaching staff members are evaluated through an "Administrative Audit Proforma". The audit covers both technical and behavioral aspects. The filled-in proforma are collected and evaluated every year by the superintendent of the office. Training and workshops are conducted for the non-teaching staff based on the evaluation of the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the College are audited regularly as per Government rules. An internal audit is done every year by the Office Superintendent and the Principal of the college. The internal audit is carried out by checking the receipts with fee receipts and payments with vouchers and necessary evidence. It is ensured that all payments are duly authorized. Particulars such as Salary account, Special fees account, UGC Grant account, MRP Account, Scholarship Account, B.Voc Account, and Examination account are verified. The external auditor from the Joint Directorate Office conducts a statutory audit. The report of the external auditor along with the audited Balance Sheet and Income Expenditure account is maintained. The external audit is also carried out by the Chartered accountant and the Joint Director, Madurai.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Governing body administers the funds optimally for the efficient functioning of the institution. The fund provided by the management is being allocated for developing the infrastructural

facilities in the institution. Accounts are maintained by the college treasurer and audited every year. Every department is provided with adequate funds to conduct academic and outreach programs for the academic year. College Administration encourages the faculty members to apply and get minor and major research projects. The funds offered for projects are auditable and the related utilization certificate is sent to the funding agencies. The accounts related to developmental and non-developmental funds received from the govt. institutions are also audited year after year. Our college has a strong Alumni Association which supports the college by providing funds. The funds are utilized for the construction of classroom buildings. The Alumni fund is also audited every year and these accounts are properly maintained.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mUltmpDeEkyuXiqJrdAOob4t_2rUwXsQ/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic audit was carried out for the departments. The audit schedule contained three sessions namely,

Part 1 covered general information about the department, part II covered faculty performance, and part III covered students' profile and their achievements. An internal Academic Audit was conducted by the committee comprising the Principal, IQAC Coordinator, and IQAC members. Finally, an External Academic Audit was conducted with Dr.N.Lakshmi Priya, Assistant Professor of English and IQAC Coordinator, GTN College, and Dr.C.Jestina Jeyakumari, Assistant Professor of Commerce and IQAC Coordinator, Mangayarkarasi College of Arts and Science for Women, Paravai. A report of the Audit was generated by the committee and suggestions for improvement were sent to the concerned departments.

2. Eminent persons from various institutions were invited to deliver lectures on varied topics. Workshops were organized to enhance the academic and personal attitudes of our children

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1BQW1PdDkFuwAnoXTwcNMchnXXPGB0_hI/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The vision, mission, and goals of the institution are achieved by setting values and participative decision-making processes through formal and informal meetings in the institution to coordinate both academic and administrative work. Based on the schedule of the institute, the academic calendar provides the framework of the teaching-learning process and it also accommodates various activities to be carried out effectively. The lesson plan is submitted by each faculty member for the subjects they handle. The Principal and the Management plan every year for improvements and modifications in the teaching-learning processes and get them executed through IQAC. It is monitored by conducting regular meetings at the department level, IQAC level, and Council level. The teaching-learning process was reviewed from the result analysis. It showed that the results were not upto the mark and it was decided by the IQAC team to make reforms to the Internal examination pattern. Therefore the internal test was conducted in similar pattern to Alagappa Universtiy semester examination. The examination cell was newly formed with a Nodal officer. A team of member assisted the cell and worked meticulously with the help of examination monitoring committee. The monitoring committee served as a flying squad and the students realised the significance of the test and had given their effort to the best. Spectacular changes could be seen from the result analysis in the past two consecutive years namely 2021-2022 and 2022-2023. The teaching-learning process is completed with students' evaluations online. The survey is later summed up.

File Description	Documents
Paste link for additional information	https://apsacollege.com/exam-schedule/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://apsacollege.com/wp-content/uploads/2023/12/Annual-Report_2022_2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the curriculum, Women's Writing in English (7BEN5C2/22BEN6C2) - 5 Credits, Women's Studies (22BHI6E3/7BHIE3B) - 5 Credits, and Gender Economics (7BAEE3B) - 5 Credits are some of the papers included in the curriculum. In Internal Quality Assurance Cell, out of 17 members, seven are women. Among the 4 NSS units, one unit is exclusively allotted for the participation of women in NSS. This year, a separate women empowerment committee has been constituted to stimulate the inner talents of the girl student for a bright career. Further, other committees such as the Girl Students Welfare Committee, Women Entrepreneurship Club, Anti-Ragging Cell, and Internal Complaint Committee are also constituted for Gender equity, safety and security of Women, Women faculty members have been assigned top positions as conveners in the calendar committee, Convener, Youth Red Cross Society conveners, and OBC welfare committees. Every year, March 8th International Women's Day is celebrated The Chemistry Department organized a program on the role of education in attaining gender equity on 08.02.2023. The Women empowerment committee organized Students Ethics in Our College on

31.01.2023, College Bazaar for women on 06.03.2023, Gender Discrimination in India on 24.02.2023, Safeguarding from Harassment: Educational Institutions, Workplace, & Social Media" on 15.03.2023 and Polycystic Ovary Syndrome: Reasons and Remedies on 17.03.2023.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1Pgv_uZ5PN0rIfgGv61NY_QFz0sNlMuks/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1E9dPmV3vwU-4hkMOBpmbtOaj08b_8K1l/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has separate waste management and recycling systems for different types of waste. SOLID WASTE MANAGEMENT AND RECYCLING Waste generated is segregated into biodegradable and nondegradable waste collections. Sanitary workers clean the campus, collect all the leaf litter and other wastes and adequately dispose of them. Degradable wastes are composted in the specially established compost pit, and the manure generated is used for the gardens.

LIQUID WASTE MANAGEMENT AND RECYCLING laboratory waste, wastewater from the Reverse Osmosis plant, washroom waste, and hand and dish wash from the canteen are properly

designed and collected in the special tanks that were already constructed. The RO waste and students' hand-washed water are reused for irrigating the garden plants.

BIOMEDICAL WASTE MANAGEMENT The institution has installed an incineration unit within the campus. Biomedical waste is safely disposed of with the help of the incineration unit.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution has a strong commitment to communal harmony and an equitable society. In the vision statement of the institution, it is mentioned that "education to all irrespective of caste, community, and religion" and "communal harmony through education." The mission statement of the institution is to produce disciplined, competent, socially committed, and morally upright intellectuals through high-quality education and research. Our institution has some organized structures to promote tolerance towards cultural regional, linguistic, and communal socio-economic harmony. We have 4 NSS units, in which there are 400 volunteers, and one NCC student, in which there are 120 boys and girls. Further, we established a Red Cross society and a Red Ribbon Club to treat and care for all sections of society without any discrimination. We have a culture committee that promotes multicultural harmony through cultural events. Further, the alumni of our students from various parts of the world, different religions, and linguistic origins come and meet on the campus and promote tolerance and harmony among the successors. We have a counseling cell for boys and girls to prevent sociocultural and religious discrimination. On March 7, 2023, the Department of History organized a program on Cultural Heritage of the Temples of Chettinadu Region.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution organized various programs at periodical intervals to sensitize students and employees of the constitution to the constitutional obligations: values, rights, duties, and responsibilities of citizens. Red Ribbon Club organized a blood awareness program for our students to inculcate the habit of donating blood to needy people on August 18, 2022, and March 24, 2023, in our college. Similarly, RRC, NSS, NCC, and YRC, in association with Sivagangai Government Medical College and Hospital, organized a blood donation camp on April 20, 2022. Drug Awareness Week was organized in our college from 11.08.2022 to 17.08.2022. We named the program DriveAgainst Drugs (DAD). Programs such as Mini Marathon and Pledge through video conferencing, essay writing, poetry competitions, and rally were organized, and a detailed program report is attached to this question. As part of our social responsibility, we have an Insurance Governance Cell in which we insure both parents and students. 2117 students are insured. Mr. Sugindran, a B.Voc. Software Development student, met with an accident and passed away. For that student's family, the claim of Rs. 2,00,000 is in process.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1-3-QliLYPHuKuxCM5dk46YQzoXPHJH5d/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1whueuEk3t54DMKWSOE0xcosOLWlgEWTi/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution emphasizes celebrating and organizing national and international commemorative day events and festivals. International Women's Day is celebrated on March 8, 2022, to salute womanhood in society. Every year on August 12th, National Librarians' Day is observed to commemorate the birth anniversary of Padmashri Dr. S.R. Ranganathan. Charles Darwin's Birthday, National Scientific Temperament Day, Deworming Day, and Leprosy Eradication Week were organized by the Zoology Department on 13.06.2022, 26.08.2022, 09.09.2022, 09.02.2023 respectively. Similarly, Yoga Day was celebrated on 21.06.2022 by our NSS and NCC units.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1:

This year, we have initiated two best practices

Program 1: Developing students. entrepreneurial talents

Program 2: Student Reader Forum.

A detailed Program Report as per the NAAC format is attached along with this question.

File Description	Documents
Best practices in the Institutional website	https://apsacollege.com/wp-content/uploads/2023/12/BEST-PRACTICE-1-AND-II.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most students who graduate from our college come under the umbrella of first-generation students. Our utmost priority is to make the students well-versed in the digital teaching mode. We decided to provide Short Learning Objects for our students to enhance digital literacy. The quality of teaching and the student's learning methods require innovative techniques in the digital world. This transformation is inevitable and should be considered a challenge to move on with innovative modern teachings and acquire technical knowledge. Not only we equip the students with digital literary knowledge, but we also impart procedural skills to them. We have vocational courses funded by UGC-NSQF. In addition, we implemented add-on courses regarding skills aspects of the relevant field. Our college vision and mission also fall under this category

As a result of the training, every department created its short learning objects and submitted them to IQAC. The created short objects were uploaded to our college YouTube channel and are available to the public. All can access short learning objects through remote access. It benefits the student, the teaching community, and other community learning centers. It can have significant implications for our students and open and distance learning institutions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To introduce value added courses the facilitate students to empower.
- To sign MoUs and strengthen industry-academia linkages.
- To encourage faculties and research scholars to publish books /Chapters in books.
- To organize programs on various soft skills and life skills.
- To strengthen the job fair and placement drive.
- To enhance research publications
- To encourage teachers and students to enroll in SWAYAM online courses.
- To regularly conduct green and energy audit .
- Adoption of ICT mode of teaching through Google Classroom.
- To establish a full-fledged Learning Management system for academic aspects.
- To enhance outreach activity
- To introduce summer-oriented classes such as beautician, Tailoring etc.,
- To motivate the students to participate in co-curricular and extracurricular activity



[Handwritten Signature]
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