

Minutes of IQAC Meeting

Date: 06.09.2022

IQAC conducted a meeting on 06.09.2022 to discuss the following topics. Principal presided over the function.

Agenda:

1. Celebration of our President N. AR. Nagarajan birth anniversary.
2. Preparation of NAAC department files.
3. Organize Seminars / Conference / Workshops.
4. Organize centralized Internal test.

Resolutions: 5:50:5 - 5:50:5

1. It has been decided to celebrate our President N. AR. Nagarajan birth anniversary in our College. Library Network Resource Committee has taken the responsibility to conduct the event. Quiz Competition will be organized for the students.
2. Advised all the heads of the department to complete the NAAC files.
3. Insisted all the departments to organize workshops / Seminars / Conference during this academic year.
4. It has been decided to conduct two common centralized internal examination.



### Signatories:

- 1. Dr. Capt. KR. Jayakumar - ~~W. R.~~
- 2. Dr. N. Vijayarand - ~~U. R.~~
- 3. Dr. N. Sreederi - ~~N. S.~~
- 4. Dr. A. Balasundaram - ~~A. B.~~
- 5. Dr. S. Amutha - ~~S. A.~~
- 6. Dr. N. Arunaderi - ~~N. A.~~
- 7. Dr. J. Arockia John Paul - ~~J. A. J. P.~~
- 8. Dr. P. Kasivairavan - ~~P. K.~~
- 9. Mr. V. Anantha Krishnan - ~~V. A. K.~~
- 10. Tmt. S. Jegatha - ~~S. J.~~
- 11. Dr. A. Subbiah - ~~A. S.~~
- 12. Ms. V. Prema - ~~V. P.~~
- 13. Ms M. Uma - ~~M. U.~~
- 14. Mr. A.D. Victor - ~~A. D. V.~~
- 15. Mr. B. Vadivel - ~~B. V.~~
- 16. Mr. S. Jegadhesan - ~~S. J.~~

- 1. Principal
- 2. Coordinator
- 3. Deputy Coordinator
- 4. Member
- 5. IQAC Member
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- 15. Industrialist
- 16. Alumni



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Arumugam Pillai Seethai Ammal College  
Thiruppathur

Minutes Date: 10/10/2022

An IQAC meeting was arranged in principal room to discuss the following points

- Agenda
- Enrichment Course
  - AQAR Proofs.
  - Excel Files.

Resolution:

- 1) Apart from regular core papers, it has been instructed all the departments to organize enrichment classes for the students so that they may be equipped with additional skill knowledge in their relevant subjects.
- 2) It has been decided to collect the AQAR proofs for this academic year through Google Spreadsheet.
- 3) It has been given demonstration to all the faculty members to fill the google spreadsheet for AQAR.



# Signalories

1. Dr. (Capt.) KR. Jayalumar ~~YJ~~
2. Dr. N. Vijayanand ~~YJ~~
3. Dr. N. Sreedevi ~~N.S.~~
4. Dr. A. Balasundaram ~~AB~~
5. Dr. S. Amutha ~~S.A.~~
6. Dr. N. Arunadevi ~~A.R.~~
7. Dr. J. Arackiya John Paul ~~J.A.P.~~
8. Dr. P. Kasivairavan ~~K.P.~~
9. Mr. V. Anantha Krishnan ~~V.A.K.~~
10. Tmt. S. Jegatha ~~S.J.~~
11. Dr. A. Subbaiah ~~A.S.~~
12. Ms. V. Prema ~~M.V.P.~~
13. Ms. M. Uma ~~M.M.U.~~
14. Mr. A-D. Victor ~~A-D.V.~~
15. Mr. B. Vadivel ~~B.V.~~
16. Mr. S. Jegadheesan ~~S.J.~~

1. Principal & IQAC Chairperson
2. IQAC Coordinator
3. Deputy Co-ordinator
4. IQAC Member
5. IQAC Member
6. IQAC Member
7. IQAC Member
8. IQAC Member
9. IQAC Member
10. Office Superintendent
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Anumugam Pillai Sreehari Ammal College  
Thiruppathur

On 17.10.2022, principal chaired a meeting to discuss the following agendas

### Agenda

- NAAC files updation
- IQAC members allocation
- Best practise
- Institutional distinctiveness.

### Resolution

- 1) It has been instructed the Head of the department to update the NAAC files.
- 2) Each IQAC member has been assigned to monitor the NAAC files to be prepared by the department
- 3) It has been decided to inculcate two best practises for this academic year and various activities were put forth in the meeting.
- 4) It has been resolved to formulate a institutional distinctiveness strategy for this year.



# Signatories

- |                              |   |                   |
|------------------------------|---|-------------------|
| 1) Dr. (Capt.) KR. Jayalumar | - | <del>hri...</del> |
| 2) Dr. N. Vijayarand         | - | Vf                |
| 3) Dr. N. Sreedevi           | - | Nda               |
| 4) Dr. A. Balasundaram       | - | AS                |
| 5) Dr. S. Amutha             | - | <del>...</del>    |
| 6) Dr. N. Arunadevi          | - | dh                |
| 7) Dr. J. Arocliya John Paul | - | PA...             |
| 8) Dr. P. Kasivairavan       | - | <del>...</del>    |
| 9) Mr. V. Anantha Krishnan   | - | Amk               |
| 10) Tmt. S. Jegatha          | - | S. Jegath         |
| 11) Dr. A. Subbaiah          | - |                   |
| 12) Mrs. V. Preema           | - | Preema            |
| 13) Ms. M. Uma               | - | M.U.              |
| 14) Mr. A.D. Victor          | - | Victor            |
| 15) Mr. B. Vadivel           | - | Vadivel           |
| 16) Mr. S. Jegadheesan       | - | Jegadheesan       |

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ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE  
THIRUPPATHUR

Minutes of IQAC Meeting: \_\_\_\_\_ Date: 20.12.2022

Principal convened a meeting on 20.12.2022 in IQAC room discuss the following agenda.

Agenda:-

1. NAAN Mudhalvan implement
2. New faculty members orientation programme.

Resolutions:-

1. As per the instructions received from Government of Tamil Nadu, to implement upskill training program ("NAAN MUDHALVAN"), it has been decided to discuss in the Academic Council meeting to sought out the various effective strategies and implementation process.

2. IQAC decided to organize orientation programme for newly Faculty members & Self finance Faculty members on 26.12.2022 & 27.12.2022.



# Signatories

- 1. Dr. (Capt.) KR. Jeyakumar ~~Handwritten signature~~
- 2. Dr. N. Vijayanand. Handwritten signature
- 3. Dr. N. Sreedevi Handwritten signature
- 4. Dr. A. Balasundaram. Handwritten signature
- 5. Dr. S. Amultha Handwritten signature
- 6. Dr. N. Arunadevi Handwritten signature
- 7. Dr. J. Arockia John Paul Handwritten signature
- 8. Dr. P. Kasirairavan Handwritten signature
- 9. Mr. V. Anantha Krishnan Handwritten signature
- 10. Tmt. S. Jegatha S. Jegath
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- 16. Mr. S. Jegadheesan Handwritten signature

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# Arumugam Pillai Seethai Ammal College Thiruppathur

IQAC arranged a meeting on 18/1/2023 in IQAC chamber. Our principal presided over the function.

## Agenda:

- 1) Internal & External academic audit
- 2) Proforma & Schedule for audit.

## Resolution:

1) It has been decided to conduct internal and external academic audit for this academic year. Internal academic audit date has been fixed on 02/2/2023.

2) New proforma for academic audit has been introduced with some changes in the questionnaire and a committee visit schedule for the audit was done.



# Signatories

- 1) Dr. (Capt.) KR. Jayakumar ~~Wii~~
- 2) Dr. N. Vijayanand WJ
- 3) Dr. N. Sreedevi N.S.
- 4) Dr. A. Balasundaram AS
- 5) Dr. S. Amultha ~~Amultha~~
- 6) Dr. J. Arockiya John Paul - J. Arockiya John Paul
- 7) Dr. N. Arunadevi - Arunadevi
- 8) Dr. P. Kasirairavan ~~Wii~~
- 9) Ms. V. Anantha Krishnan Ananth
- 10) Tmt. S. Jegatha S. Jesu
- 11) Dr. A. Subbaiah ~~Subbaiah~~
- 12) Ms. V. Prema Prema
- 13) Ms. M. Uma M.U.
- 14) Mr. A.D. Victor Victor
- 15) Mr. B. Vadivel ~~Vadivel~~
- 16) Mr. S. Jega dheesan Jega dheesan

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ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE  
THIRUPPATHUR

Minutes of IQAC Meeting

Date: 07.02.2023

An meeting was conducted 07.02.2023  
to discuss the following agenda.

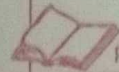
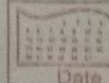
Agenda:-

1. External Academic audit
2. Completing AQAR.

Resolutions:-

1. It has been decided to organize external academic audit on 03/03/2023. It has also been decided to invite Dr. C. Paramasivan Ass Professor & Dr. A. Nagendran, Assistant Professor as external examiners for the audit.
2. After completion of academic audit, It has been decided to submit the AQAR for this academic year in coming in NAAC Portal. For this instructed the members to <sup>take</sup> necessary steps in collection of data.





## Signatories:-

1. Dr. (Capt.) KR. Jeyakumar

2. Dr. N. Vijayapandi

3. Dr. N. Sreedevi

4. Dr. A. Balasundaram

5. Dr. S. Amutha

6. Dr. N. Aruna devi

7. Dr. J. Arockia John Paul

8. Dr. P. Kasivairavan

9. Mr. V. Anantha Krishnan

10. Tmt. S. Jegatha

11. Dr. A. Subbaiah

12. Ms. V. Prerna

13. Ms. M. Uma

14. Mr. A.D. Victor

15. Mr. B. Vadivel

16. Mr. S. Jegadheesan

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ARUMDHAM PILLAI SBETHAI AMMAL COLLEGE  
THIRUPPATHUR.

Minutes of IQAC MEETING, DATE :- 09/03/2023  
Principal Presided over the meeting

Agenda:-

1. Submission of AQAR.
2. Future plan of action for next Academic year.

Resolution:-

1. AQAR for this academic year was successfully submitted in online portal, and the same has been accepted by the NAAC team.

2. Based on previous AQAR reports, IQAC has recommended academic activities such as creating MoU with academic institution or industry, academic activities in ERP, participation in Faculty Development Programme, etc., for the next academic year. It has been decided to discuss in Council meeting and implement in the next academic year.



## Signatories:-

1. Dr. (Capt.) KR. Jeyakumar ~~Handwritten signature~~
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