



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE
Name of the head of the Institution		A.SUSAIMANICKAM
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04577-266176
Mobile no.		9677044369
Registered Email		principal@apsacollege.com
Alternate Email		iqac@apsacollege.com
Address		MADURAI ROAD THIRUPPATHUR
City/Town		Tiruppattur
State/UT		Tamil Nadu
Pincode		630211
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. G.V.GOPINATH
Phone no/Alternate Phone no.	04577266142
Mobile no.	9360320559
Registered Email	principal@apsacollege.com
Alternate Email	apsaiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://apsacollege.com/wp-content/uploads/2018/12/AQAR-2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://apsacollege.com/wp-content/uploads/2020/02/COLLEGE-CALENDAR2018-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81	2005	21-Sep-2005	20-Sep-2010
2	B	2.40	2012	15-Sep-2012	14-Sep-2019
3	B+	2.51	2019	08-Feb-2019	07-Feb-2024

6. Date of Establishment of IQAC

18-Jun-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Competitive examination on legal rights of women training programme	13-Dec-2018 1	697
Campus Interview	10-Jan-2019 1	60
Campus Interview	11-Jan-2019 1	54
Campus Interview	07-Jan-2019 1	74
Campus Interview	04-Jan-2019 1	174
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MR. A. BALASUNDAR AM	MRP	UGC	2017 700	220000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) We have submitted the Self Study Report (SSR) for third cycle for accreditation by NAAC. 2) Two new UGC sponsored vocational courses viz., Banking and Financial Services and Software development has been started under NSQF scheme. 3) Six ICT enabled class rooms has been established. 4) As per the directions given by MHRD, New Delhi, National Academic Depository has been established in our college by enrolling all the students in the depository. 5) Online feedback system for Parents, Alumni, Students and Faculties.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College committee	22-Jun-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

01-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

29-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, we have partially implemented management information system in our college such as Digital Transfer certificate, students attendance, Digital Student Application, Merit list generation and Students databases regarding categories in which they belong, blood group details etc., Salary administration is through online web pay roll. we have Biometric attendance for staff through Finger Print Recognition System. PFMS and Tally ERP in Financial Management for transparency and effective flow of funds. Online feedback systems for the stakeholders is also provided.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Aspects Ensured through the Courses: Research and Employability are the two essential aspects ensured through the curriculum. The curriculum design is revised once in three years by the University to ensure updated information, fulfill current needs and to improve the quality of higher education.

Preparation of Pos, PSOs, and Cos: Every department prepares the Programme Outcomes (Pos), Programme Specific Outcomes (PSOs), and Course Outcomes (Cos) for their programmes and courses. Course Syllabus, Course Outcome and Programme outcome is sent to all the students through email and also uploaded in college website in the respective department section. Department Meetings are conducted at periodic intervals to discuss the courses and programmes to be implemented for effective delivery of curriculum. Every three years, we have the flexibility in choosing the allied and skill based papers from the curriculum design. Lesson Plan : Lesson Plan ensures well-planned delivery of curriculum to the students and hence all staff members are asked to prepare the Lesson Plans for their respective courses with their Course Outcomes (Cos) through well-planned documents. PPT's are used by our staff members as one of the curriculum delivery methods and they are properly documented. Remedial Classes and Enrichment Classes : Remedial courses are offered to weaker students to perform better in their next exams. Enrichment classes are conducted for bright students. Regular class tests are conducted before the commencement of the class hours. Bridge Courses: Bridge Courses for the first year students are conducted in order to bridge the gap between two levels of competence. Core Papers: Core papers are major papers handled by the staff members of the concerned department. Course outcome, lesson plan, and e-notes are prepared by the teaching staff members for effective delivery of the curriculum to the students. Allied Papers: Allied papers offer choices to the students to select courses from the list of the allied papers. Interdisciplinary Skill Papers; Effective Employ-ability skills, Competitive Examination Skills, value education, basic internet and office automation, fruit vegetable preservation and equipment handling papers are chosen by our college to impart skill ability to the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Physical Education	13/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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No Data Entered/Not Applicable !!!

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Stress management	13/08/2018	15
English language for competitive exams	30/07/2018	3
Developing Soft skills and personality	27/08/2018	14
Educational leadership	06/08/2018	7
Introduction to abstract and linear algebra	27/08/2019	4
Human behavior	28/01/2019	15
Better spoken English	28/01/2019	3
Employment communication- A lab course	25/02/2019	36
Basic Linear Algebra	28/01/2019	1
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2001	108	94	12	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor system acts as an interface between mentor and students. The purpose of the mentor-mentee system is to provide guidance to the students on the academic matters and to maintain professional relationship between students and the faculty members. Based on student's strength, each faculty members are assigned 20-35 students for the whole programme duration. Faculty member would be a mentor for a group of students. Mentor identifies the problems faced by slow learners and first generation learners and also encourages advanced learners. Mentor will maintain the student's profile. Mentor helps the students with exploring careers, setting goals, developing contacts and identifying resources. The scheme aims at addressing conflicts in attitude, habits and knowledge of the students towards learning practices. Mentor often interacts with the students and monitors their academic performance and attendance. Mentor is responsible for the attendance, studies and well behavior of the assigned mentee. They counsel the students with the help of the HOD for improving their academic performance and attendance. For the their academic enrichment, students are also provided with ICT learning through Massive Open Online Courses (SWAYAM-NPTEL platform). Spoken English and Basic computer classes is also imparted to the students apart from their regular academic hours in order to develop themselves in the competitive world. Further, Career guidance committee mentors the students related to career development, employment opportunities, higher education and On-campus and Off-campus placement drives. Every year we provide special lectures/invited lectures to keep themselves updated to the current scenario. Meetings with the parents of the students are conducted after the publication of result every semester to discuss on academic performance and other personal problems. Counseling cell for both genders and Internal complaint committee are established in our college to address the students grievances both on academic and personal issues. On the whole in mentoring process, all necessary information related to the student's profile, attendance particulars and academic records such as semester wise internal and external examination performance etc., are initially collected by the mentor through database format provided by the IQAC. IQAC overall keep track on the students performance and necessary suggestions are given to the department. This system is much useful to keep eye on all students conduct and progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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2109

95

22.2

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
77	75	2	6	52

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since our college is an affiliated one, we do not have the freedom of evolving our own system of evaluation for external examination. As per the rules and regulations of Alagappa University, the institution evolves a method of awarding marks to the students. As a part of effective educational strategy, the institution adopts Continuous Internal Evaluation system to assess all aspects of a students' development on a continuous basis throughout the year. IQAC of our college recommends daily test for half an hour before first hour i.e., 10.00 AM to 10.30 AM., on all working days. Schedule of the invigilator and the subject for each day order is prepared and followed. This continuous internal daily test increases the pass percentage as well as the continuous reading habits of the students. In science departments model practical examinations are carried out and are used to award internal marks in practical work. Two cumulative internal assessment tests are being conducted in each semester, the answer papers are shown to the students about for their performance before entering. For assignments and seminar papers also, the evaluated scripts are returned to the students. Any student who miss the internal tests due to medical grounds, retest is arranged for them by getting proper permission from the authorities. Skill based subjects and Non major elective exams are conducted in the form Multiple Choice Questions for both external and internal. As a part of reform method regarding students performance, parents are asked to meet the concerned mentor to discuss regarding academic uses or personal issues. There is an effective and transparent mechanism for redress of grievances in respect of internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college calendar is based on academic principles and directions given by the UGC, Director of Collegiate Education and the Alagappa University to which the college is affiliated. The College Calendar encompasses information regarding history of College, general rules and regulations, student profile, code of conduct for students and teachers, college council members, Department wise teaching staff list, non-teaching staff list, management staff list, library, physical education, N.S.S., N.C.C., Thrift society and various committees. Details of regular courses, self-financing courses and part-time courses, curriculum details, fee structure is listed in the calendar. Each year finally approved calendar is printed and also uploaded in the college website. The college calendar copies are distributed to all the students and staff at the beginning of the academic year. It provides plan for the academic year to students and teachers. Continuous assessment test schedules are discussed in the council meeting and the details are mentioned in the calendar. Following the institution academic calendar, every department creates teaching plan to ensure timely delivery of syllabus. These topics and chapters are chosen keeping the upcoming CIE in mind. The co-coordinators and committee members propose action plans of various activities such as invited lectures, sports day, celebration of important days, founders day etc. These details are also given in the calendar. From the next academic year, we have plan to publish programme outcomes and course outcomes of every course in the the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://apsacollege.com/courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://apsacollege.com/wp-content/uploads/2020/03/SSS-2018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.2	1.65

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	12
Tamil	7
Economics	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of pH on synthesis and characterization of cerium	Dr. M.Rama chandran	Vaccum	2019	2	Arumugam Pillai Seethai Ammal college.	2

oxide (CeO ₂) nano particles by modified co-precipitation method						
Seaweeds as bioresources for Vermicompost production using the earthworm <i>Perionyx excavatus</i> (Perrier).	Dr. R. Ananthavalli and Dr. J. Arockia John Paul	Bioresource Technology	2019	9	Arumugam Pillai Seethai Ammal College	9
Vermistabilization of seaweeds using an indigenous earthworm species, <i>Perionyx excavatus</i> (Perrier).	Dr. R. Ananthavalli and Dr. J. Arockia John Paul	Ecological Engineering	2019	7	Arumugam Pillai Seethai Ammal College	7
Dissecting the functional role of microRNA 21 in osteosarcoma	Mr. M. Karthigeyan	Cancer Gene Therapy	2019	2	Arumugam Pillai Seethai Ammal College	2
Vermicomposting of paper industry sludge with cowdung and green manure using the earthworm <i>Eisenia fetida</i> : A viable option for cleaner and enriched v	Dr. J. Arockia John Paul	Journal of Cleaner Production	2019	9	Arumugam Pillai Seethai Ammal College	9

ermicompost production.						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Vermicomposting of paper industry sludge with cowdung and green manure using the earthworm <i>Eisenia fetida</i> : A viable option for cleaner and enriched vermicompost production.	Dr. J. Arockia John Paul	Journal of Cleaner Production	2019	6	9	Arumugam Pillai Seethai Ammal College
Dissecting the functional role of microRNA 21 in osteosarcoma	Mr. M. Karthikeyan	Cancer Gene Therapy	2019	3	2	Arumugam Pillai Seethai Ammal College
Vermistabilization of seaweeds using an indigenous earthworm species, <i>Perionyx excavatus</i> (Perrier).	Dr. R. Ananthavalli Dr. J. Arockia John Paul	Ecological Engineering	2019	3	7	Arumugam Pillai Seethai Ammal College
Seaweeds as bioresources for Vermicompost production using the	Dr. R. Ananthavalli Dr. J. Arockia John Paul	Bioresourc e Technology	2019	3	9	Arumugam Pillai Seethai Ammal College

earthworm Perionyx excavatus (Perrier).						
Effect of Nd doping on structural and opto-electronic properties of CdO thin films fabricated by a perfume atomizer spray method.	Dr. M Ravikumar	Bulletin of Materials Science, 42:8	2019	3	2	Arumugam Pillai Seethai Ammal college.
Role of pH on synthesis and characterization of cerium oxide (CeO ₂) nanoparticles by modified co-precipitation method	Dr. M.Rama chandran	Vaccum, 161, 220-224.	2019	1	2	Arumugam Pillai Seethai Ammal college.

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	13	7	0
Presented papers	5	17	0	0
Resource persons	1	1	0	11

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	Red Ribbon Club, Arumugam Pillai Seethai Ammal College	Lecture on HIV and AIDS. date: 02.10.2018	5	46
Swatch Bharath	Swatch Bharath, Arumugam Pillai Seethai Ammal College	Swatch Bharath Rally. Date: 27.09.2018	4	400
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MODERN LIB	Partially	4	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	102	43	14	2	20	12	11	7	0
Added	3	0	0	0	0	0	0	0	0
Total	105	43	14	2	20	12	11	7	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

7 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
41.56	45.59	41.21	41.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. In our college, computers, labs, sports complex, ICT classrooms are utilized effectively through well planned schedule. Computers in the Information technology and Computer science department are used to conduct special computer class for all the students. This program is mandatory for first year and second year students. In addition, we have well equipped common bioinstrumentation lab for doing basic scientific research for Physics, Chemistry, Botany and Zoology faculty members and students. This lab is also used to train the school teachers and students as extension services for National Children Science Congress programme by Zoology department. This program cultivates basic scientific temperment to the teachers and school students. Each and every department is provided with computers and internet facility. They use the computers and net facilities for registration for National Academic Depository as suggested by MHRD, download e-notes, sending feedbacks to IQAC, displaying videos and images for their better understanding and to maintain the academic records of the students. In our central library, we have subscribed for N-LIST, INFLIBNET and NPTEL resource materials. Students can use this facilities anytime and anywhere. Students make use of the indoor stadium after the regular academic hours. We conduct University level Alagappa University intercollegiate tournament in our college every year. Department library is equipped with good collection of teaching materials, ebooks and research articles. Students are permitted to utilize the internet facilities and department library facilities for collecting study materials for seminars and assignments.

<https://apsacollege.com/wp-content/uploads/2020/03/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government scholarship for BC, MBCSC	884	1992844
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
stress management	13/08/2018	15	NPTEL
Developing soft skills and personality	27/08/2018	14	NPTEL
Employment communication- A lab based course	25/02/2019	36	NPTEL
Human behaviour	28/01/2019	15	NPTEL
Educational leadership	06/08/2018	7	NPTEL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	-----	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sri Thandeswarar Engineering, COIMBATORE, T.V.S TRAINING SERVICE- CHENNAI, T.V.R Sriperambadur.	441	287			
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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higher education

No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
0	0	0

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	0	0	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Each department in our college has its own association with its council representatives. A III year student takes the lead as the student's council representative of the association of the respective department. Student form the II I year are appointed as members. The members bring the views and suggestions related to subjects, syllabus and other issues of the entire class to the Council representative. The Council representative inturn brings the issue to the HOD of the department. The HOD discuss the issues with the staff members of the concerned department to bring out a solution to the represented issues.The student Council representative and the members take the responsibility of organizing the invited lectures and other programs conducted by the department. They also take the roll in arranging industrial visits after discussing with the class students. The internal quality assurance cell (IQAC) of our college also includes two student members (one male and one female) which helps us to interact closely with students in improving the quality and standards of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of our college is registered (Reg.No.47/2005), since 2005. The composition of Alumni Association for the year 2018-19 are as follows
Mr.N.Rameswaran President Mr.N.Arumugarajan Vice President Dr.SM.Alagappan
Secretary Dr.M.Vijaya Joint Secretary Mr. M.Tamilmani Treasurer
Dr.RM.Chandrasoodan Executive Member Dr.P.Kasivairavan Executive Member
Dr.R.Premarani Executive Member

5.4.2 – No. of enrolled Alumni:

610

5.4.3 – Alumni contribution during the year (in Rupees) :

156153

5.4.4 – Meetings/activities organized by Alumni Association :

1.Class of 1990-93 B.Sc chemistry students organized a meeting on 11.5.2019 at our college campus. Meeting was attended by 25 alumni members. 2.Class of 1986-89 B.sc. physics students organized a meeting on 26.5.2019 at our college campus.Meeting was attended by 28 alumni members. 3. Class of 1996-99 B.Sc. physics students organized a meeting on 28.6.2019 at our college campus.meeting was attended by 15 alumni members.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution follows the practice of decentralisation and participative management in the sphere of administration. The College governing Body is framed based on the vision and mission. It designs programmes related to Academic, Administrative, Developmental and Financial aspects of the college and suggests measures for the improvement and development to the IQAC and the Council Body. The council members are asked their opinion before the decision is finalised. Decentralisation of authority to various functionaries with free hands to function independently helps to finish the work assigned at the planned time period. The involvement and cooperation of all the stakeholders in implementing the decisions effectively has contributed to the growth of the institution. The IQAC, which is the parallel body of the Principal Office, delegates the academic, administrative and all other works to the IQAC members to exercise effective monitoring of quality aspects in the college. The decisions based on the policies tuned to the vision and mission of the college is implemented through the Principal and the Council Body. The internal coordination is effectively carried out by decentralizing the authority of the Principal and monitored with the help of a Vice - Principal. Principal Level He is the Member Secretary of the governing body and Chairperson of IQAC. Various committees are formed in consultation with the IQAC. Department level At Department level, the Council decision is discussed and the work is shared by the staff members. The Head of the department convenes the department meetings and discusses the programmes for the entire financial year. The work is assigned among the faculty members for the smooth functioning of the department. Each faculty member in the department are assigned particular work such as Test Coordinator, Vice-President for association activities, Department Library in-charge etc., . Instruction is given to the faculty members to

prepare the lesson plan for the allotted subject. He/she often takes the lead in planning, career counselling sessions, remedial measures. He/she organises and conducts the Parent-Teacher meetings in which the academic progress of the students is communicated to their parents/guardians. He/she, in consultation with his/her department oversees the question paper-setting, evaluation, and marks submission of all internal examinations of the department, arranges seminars, invited lectures, workshops, study tour, association competitions and encourages the students to participate in all the co-curricular and extra-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>1. The design and development of academic curriculum is done by the University. 2. Even though, our college is an affiliated one to Alagappa university, we can choose the elective subjects, skill based subjects, non major electives as per our wish. We choose the subjects by focusing on employment and skill oriented areas. This helps us to enrich curriculum delivery to the students. 3. The Institute supplements the curriculum through enrichment program in the form of value added courses and soft skill trainings. 4. In addition, along with classroom teaching other activities such as projects, Industrial visit, survey etc. are adopted. 5 Several faculty members are appointed as chairman and Board of studies by the university who involve in course restructuring, adding valuable inputs into the syllabus focusing on skill and employment areas. 6. Work load distribution as per specialization of faculty members. 7. Examination committee ensures smooth conduct of examinations.</p>
Teaching and Learning	<p>1. Apart from talk and chalk method, all faculty members prepare e-notes for their allotted papers. E-notes are uploaded in college website and also sent directly to the students through their email. We have subscription to National Depository Library, N-LIST journals and other e-resources for student's access. The email of all the students is registered in NDL which comprises of 10 million resource materials. 2. Detailed lesson plan in</p>

accordance with the learning objective is prepared by each department. 3. Remedial and enrichment classes are conducted for slow and medium learners

Examination and Evaluation

1. In each semester, two internal tests are conducted through centralized internal test which reflects transparency in conduction of examination. 2. Apart from internal tests, regular class tests are conducted by all the departments in the regular academic hours. This practice makes the students to perform well in internal as well as in external exams. 3. Continuous evaluation is also carried out through other methods by giving assignments, seminar presentations, projects etc. 4. Transparency is maintained in evaluation process by allowing the students to see their answer scripts and also the internal marks are displayed in the department notice board.

Research and Development

1. Faculty members are motivated to take up Research Projects from various funding agencies, publish research articles and apply for patent. 2. Mr. A. Balasundaram, Assistant Professor of Chemistry is having one UGC Minor research project. 3. Students are motivated to opt for research based projects in final year which helps to inculcate research aptitude among them. 4. In this year, 33 faculty members attended international/ national conferences/ symposia / seminars and 22 staff members presented papers in various seminars, conferences and workshop. 5. Institute organizes national conference, seminar, and workshops on a regular basis.

Library, ICT and Physical Infrastructure / Instrumentation

1. The central Library has been automated using "Modern Lib" Software with 4.0 versions. 2. Equipped with over 34746 books, 40 reputed international journals, national and Magazines. 3. It has an Institutional membership of N-LIST. More than 6000 e-journals and 31, 35000 e-books can be accessed under N-List. 4. Printer, Scanner, Xerox machine, barcode printer, E-gate register with ID scanners, CCTV cameras and reprographic service, 7 systems with internet facility is enabled in the library. 5. With 87 acres of campus area we have 6

	Laboratories, 55 class rooms, sports indoor stadium, sports ground, an open ground and 2 seminar halls with all modern equipments and necessities.
Human Resource Management	<p>The institution ensures that the required numbers of qualified and competent teachers are available to handle the courses in all departments. Recruitment of teaching staff members are done according to the norms of U.G.C , and the Alagappa University. Recruitment committee for Faculty recruitment comprises of Secretary of the College, University Representatives, Principal and H.O.D of the Concerned Departments. The performance of the candidates for faculty member in the interview board is checked by the subject experts according to the parameters of the institution. The College has adopted a mandatory Self-Appraisal Method to evaluate the performance of the faculty in teaching, research and extension programmes</p>
Industry Interaction / Collaboration	<p>1. Industrial visit are made to study the activities of Industries. 2. The collaboration with other education / other institutions is encouraged. 3. Departments are also encouraged to make their course of study relevant to industry. Industrial visits, lectures by industry experts and domain experts are regularly conducted</p>
Admission of Students	<p>1. Our institution is keen on providing opportunities as per the government norms to all sections of the community in admission and appointment. The admissions of the students are strictly followed as per rules and regulation of the Government of Tamil Nadu. There is strict No to religious and communal bias.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • To provide ICT operations in the areas of Planning and Development, Royal Sundaram Insurance Ltd, Chennai and Reliance Foundation were the facilitators and the same was implemented in the year 2012 and 2017 respectively. • To use ICT in the process of planning college-events and activities, institute uses personal e-mails. Important notices and reports

are also circulated via e-mails. • It aims to minimize the manual efforts and improve the communication, create transparent systems, and to be cost and time effective. To facilitate the same college is using office automation software for Examination, Finance Account, Employee, and Library Modules.

• All the decisions taken in the college council meetings and the Governing body meetings are send through a common whatsapp which is administered by the Principal, Vice-Principal and the IQAC Coordinator.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.R.Kasivairavan	workshop on PFMS	Loyola College(AUTONOMOUS), Chennai	1200
2018	Dr.A.VANITHA	Emerging Trends in Multidisciplinary Research	American college, Madurai with support of Singapore Tamil Teachers Association in Umar Pulavar Tamil Language Centre, Singapore.	45000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
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programme

No Data Entered/Not Applicable !!!

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	5	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Granting permission to attend conferences, Seminars, Workshops, short-term courses on OD 2. Casual Leave and other leaves are permitted as directed by the State Government 3. Employee Provident Fund for teaching. 4. Loan facility is made available for the staff through Cooperative Society. 5. Quarter's facility for both teaching and non-teaching staff members. 6. Free Medical camps are being conducted. 7. Tamil Nadu Government Health Insurance facility arranged. 8. Experts from the industry and academia are called to address the staff. 9. Faculty members are encouraged to take up Minor and Major research projects. 10. Grammarly plagiarism installed in our library to check the quality of the research work. 11. Paternity and Maternity leave can be availed.</p>	<p>1. Loan facility is made available for the staff through Cooperative Society. 2. Quarter's facility for both teaching and non-teaching staff members. 3. Free Medical camps are being conducted. 4. Tamil Nadu Government Health Insurance facility arranged. 5. Granting permission to attend Workshops on OD 6. Casual Leave and other leaves are permitted as directed by the State Government 7. Paternity and Maternity leave can be availed.</p>	<p>1. Established students amenity centre in the campus near the canteen 2. To promote menstrual sanitation and proper disposal of menstrual waste, incineration has been installed in girls' rest room. 3. Vending machine has been installed in the girls' rest room. 4. All the current year students have been registered under the National Academic Deposit Scheme. 5. To inculcate entrepreneurship mentality among the students a college bazaar was organized in the campus on 06.03.2019. The students displayed hand-made jewellery, embroidery work, floor mats and food items for sale. 6. Financial assistance is provided for the students to attend seminars, conferences, workshops and inter-collegiate competitions. 7. Financial support to the needy students to pay their fees. 8. E-notes are prepared by the staff and are made available to the students in the college website.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the College are audited regularly as per the Government rules.

Internal audit is audited every year by the Office Superintendent and the Principal of the college. The internal audit is carried out by checking the receipts with fee receipts and payments with vouchers and necessary supporting. It is ensured that all payments are duly authorized. The external auditor from the Joint Directorate Office conducts statutory audit at the end of financial year. The report of external auditor for last two years along with audited Balance Sheet and Income Expenditure account is enclosed. The last audit for the year 2018-19 was completed in September, 2019 and there were no major audit objections in the same.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	75168	Infra Structure and Renovation work
No file uploaded.		

6.4.3 – Total corpus fund generated

236600

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal and IQAC Coordinator
Administrative	Yes	JOINT DIRECTOR, JOINT DIRECTORATE OFFICE, MADURAI	Yes	Secretary, Principal, Office Superintendent

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Interactions of teachers with parents during parent-teacher meetings.
- Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents.
- In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.
- General PTA meeting organized for the first year students on two separate days for arts and science students to strictly follow the rules and regulations of the college.
- Departmental PTA meeting is organized to discuss on dress code, discipline, students performance in co-curricular and extra-curricular activities, result and attendance.
- Parents actively participate in College Development activities. Feedback from Parents is obtained for quality improvement of the institution.
- Parents are encouraged to follow up with the happenings in the campus and they are also encouraged to contact the respective mentor and head of the department.

6.5.3 – Development programmes for support staff (at least three)

Training programmes are conducted regularly to improve their skills Participated in the training programme on PFMS organized jointly by Loyola College and UGC Orientation programmes are offered to horn the skills of the staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. More ICT enabled classrooms 2. Renovation of students' washroom 3. Application for more substantive posts from the State Government

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	campus interview	04/01/2019	04/01/2019	04/01/2019	174
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solid waste management Solid wastes which are generated through normal activities are properly collected and segregated into biodegradable and non-biodegradable wastes. Bio-degradable wastes are further transported to four different places where separate tanks are established for composting. The fallen leaf litters are also collected by the scavengers and moved to the compost tanks. Biodegradable wastes are composted with the help of earthworms, and the vermicompost is used as manure for the organic coconut plantation in an area of one acre of land. The Department of Zoology maintains earthworms to compost the degradable materials. The bio-degradable waste collected is composted with the help of earthworms. This waste management through vermiculture practice is maintained by the department staff and the students. This setup also imparts skill training to students, self-help groups and parents. Apart from this, Eco-Clubs and Swachh Bharath volunteers monitor the wastes management. Non-degradable waste is stored and periodically lifted to the garbage yard of the Town Panchayats. 2. Liquid waste management: Stagnation of liquid wastes in the open environment may act as a prominent source for spreading of water borne diseases. We take utmost care in preventing water stagnation in our college. We have liquid waste origin from the Reverse Osmosis Unit for water purification, canteen, restrooms, and laboratories. The drainage from the RO unit is collected through pipelines and supplied to the trees. Canteen liquid wastes are flushed into the panchayat's water drainage system. Since, rainwater harvesting and groundwater recharging are one of the priority areas to make the water potable, we have eight rain water harvesting pit to increase the ground water. Restroom liquid wastes are collected and destined

for septic tanks. Laboratory water wastes are collected and recharged in deep in the soil. The water waste from the Zoology and Physics laboratories are collected and used to irrigate the medicinal plants garden. Wastewater from the common washbasins is collected and passed to the tree plantation. 3. E-Waste Management: The E-wastes are mainly generated from the Computer Science, Information Technology, Physics and other science laboratories. In addition to other commonly used items, these wastes are periodically collected and disposed of through vendors. On rare occasions, the waste materials will be dismantled, refurbished for replacing spares

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/10/2018	8	Door to Door Awareness program on outbreak of Dengue Fever	Vulnerable sources causes this fever, Preventive measures	82
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	110
National Unity Day	31/10/2018	31/10/2018	1854
Corruption Free India	02/11/2018	02/11/2018	121

Competitive examination on Legal Awareness	13/12/2018	13/12/2018	697
Republic Day	26/01/2019	26/01/2019	74
Voter Awareness Day	24/01/2019	24/01/2019	1986
Pongal Day	12/01/2019	12/01/2019	1783
Meditation Programme	15/02/2019	15/02/2019	155
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid waste management Wastes which are generated by the students such as papers, printed materials, water bottles, broken and unused writing materials, and eatables are segregated into biodegradable and non-biodegradable materials and they are properly disposed. All bio-degradable wastes are further transported to four different places where separate tanks are established for composting. Department of Zoology maintains earthworms to compost the degradable materials and produce vermicompost which is then used as manure for the organic coconut plantation in an area of one acre of land. This waste management through vermiculture technology is maintained by the staff and the students. This setup also gives skill training to students, self-help groups and parents. As per the directions given by MHRD, Swatch Bharat unit has been constituted. This unit along with RRC, YRC, NSS and NCC make the campus as ecofriendly. Further, students are directed not to bring the plastics or any other non-biodegradable materials make the campus as ecofriendly campus. Non-degradable waste is stored and periodically lifted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1 Communal harmony through Pongal –A traditional harvest festival of farmers
7.2 Best Practices: Practice 1 Title of the Practice Communal harmony through Pongal –A traditional harvest festival of farmers
Objectives of the Practice ? To thank the mighty nature for provided good rainfall and agro-climate. ? To inculcate communal harmony and traditional values among the students
The Context Our college is situated in Sivagangai district which is considered as one of the rain-fed agriculture region in India. For majority of the students, agriculture is the mainstay for their livelihood. To recognize all natural forces and animals for their contribution in agriculture and successful harvest, it was decided to celebrate this traditional pongal festival as mark of tribute to the farmers in the region. Since majority of the students are hailing from farmer's family this festival is a symbol of social integration irrespective of caste, religion and race. Hence, our institution is celebrating this festival for the past two years
The Practice Indian higher education not only imparts knowledge and nurture student's academic performance, it also integrates the social values and responsibilities among the students through Value Education, NSS, NCC, YRC, and RRC etc. In this connection, we celebrate the traditional pongal festival to cultivate the attitude of social integration and mutual respect of all sections of the community among the students. This practice makes the students to bring under one umbrella of unity in terms of humanity. During the celebration, boys and girls come in dhoties and Sarees depicting our cultural way of dressing. Traditional games such as rangoli, tug of war, Silambattam, uriadiththal, kummiattam were conducted to raise the spirit of Pongal celebration. Students and staff belongs to all departments cook a sweet meal in an open ground and they share with fellow colleagues. They also paid tribute to the cattle as a

token of thanks for helping the farmers and their integral role in agriculture.

Evidence of Success In our college, we have a very good number of student's strength. Out of 2109, strength, 175 number of students belongs to other religion such as Christian, Muslims etc. This program inculcates social values and unity among the students as mark of respect to the farmer's community. This practice evidences that our college does not come across any discrimination or preference towards any caste, community, and religion. In the vision and mission statement of the institution, our founder has clearly mentioned the communal harmony. Problems Encountered and Resources Required In digital era, technology has deeply invaded into the students in nook and every corner of their minds. Due to this, traditional festivals and their values are slowly fading from the students perspectives. Since it is a festival of thanking farmers and cattle, lot of students brought farmers (their parents) and they also come with their cattle. Accommodating a huge mass of some 3000 people and hundreds of cattle in an open ground was becoming a difficult task. As a symbol

of social unit, all University should motivate education institution to organize such festival in the campus and an elective paper in the curriculum is required to sustain and disseminate the importance and value of communal festival for a healthy society with social integration and peace. Practice 2 Title of the Practice E-resources Objectives of the Practice To provide real time access for the students to get the learning material through web portal access round the clock The Context Majority of the students of our college are not affordable to purchase books due to their poor economic background. In this regard, we planned to fetch the web resources and make it available to the students by providing links of the websites. The Practice In our college, all faculty members prepare e-notes, download videos and animations and other multimedia learning resources and post it in college website under each department section. Students can visit our college website and view the notes or download it in their laptops or mobile phones. We have subscription to National Depository Library and N-LIST journals and other e-resources for student's access. The email of all the students is registered in NDL which comprises of 10 million resource materials. Further, N-LIST (INFLIBNET) is also available to access the ejournals, ebooks, bibliographic databases etc., Students and scholars can log in at any time and download the materials. Our college has established Local chapter for National Programme on Technology Enhanced Learning (SWAYAM - NPTEL), IIT Madras from November 2015 onwards.

Every year students enroll in different courses run by prestigious IIT institutes. In this year, we have purchased a DIGIMAT Digital Library Software (OS) which consists of 55,000 transcribed NPTEL PDF lectures. This software is kept in common library and the students can access the content, download and make a print of the lectures. Apart from this, 1TB of hard disk of NPTEL courses with videos and lecture notes are also available in the library.

Evidence of Success All the students are provided by laptops given by Government of Tamilnadu. In addition, most of the students possess smartphones. These students are able to assess the resource materials from their home itself easily. We have also provided the link exclusively for Ph.D Research scholars such as e-shodhganga, e-shodhgangotri and e-pathsala etc. The number of students who downloaded the e-resources through the institutional web portal is progressively increased year by year. Problems Encountered and Resources Required Due to poor internet connectivity and low speed, sometimes students face difficulties in viewing the content and downloading. Strong Net connection along with Wi-Fi facilities is required. Library also needs to stalk more physical copies of the books.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://apsacollege.com/wp-content/uploads/2020/03/7.2-LINK.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vocational courses are courses that are usually aimed to equip the students with maximum exposure to practical skills for a specific profession or field. These courses are tailor-made to make students completely job ready. Unlike traditional courses, these courses strengthen the student's procedural knowledge and empower them as skill oriented person. In this context, our founder has already formulated a vision regarding vocational courses along with academic programs. By keeping an eye on the vision of the college, we planned to introduce vocational programs in our college. In 2018-2019, we have been sanctioned an amount of Rs. 1, 70,000,00.00 (One Crore and Seventy lakhs only) by University Grants Commission, New Delhi, under National Skill Quality Framework scheme to start two new courses i.e. Banking and Financial Services and Software development. Among the other affiliated colleges in Alagappa university, our college is the first institute to be sanctioned by the UGC under National Skill Quality Framework for vocational courses.

Provide the weblink of the institution

<https://apsacollege.com/wp-content/uploads/2020/03/7.3-UGC-SANCTION-LETTER.pdf>

8.Future Plans of Actions for Next Academic Year

? Implementation of more vocational programmes. ? Organizing seminars/workshops/Conferences. ? Construction of additional classes. ? Skill oriented programme for non-teaching staff. ? Fetching Major project from various funding agency. ? Introduction of Student Internship programme. ? Extension activities by adopting a village. ? Organizing gender sensitization programme for staff and students ? Online Feedback system from various stakeholders ? Online attendance through mobile app. ? ICT enabled classrooms. ? Celebration of important international and national day. ? External academic audit activity. ? More co-curricular and extra-curricular activities ? Publication in UGC approved journals. ? Creation of Short Learning Object (SLO). ? Creation of Spoken Tutorial Centre ? Initiation to make the campus as clean, green and plastic free zone. ? Renovation of rest room facilities. ? Construction of Additional Rest rooms for Staff members. ? Conducting Intercollegiate Alagappa University tournaments in our campus. ? Maintaining e-thesis repository. ? Organize legal awareness to the students. ? Establishing MoUs from various organizations. ? Arrangement for industrial visit and field trips. ? Faculty enrollment to Online Courses (SWAYAM). ? Energy Audit. ? Eco-Audit. ? E-content laboratory. ? Green/Solar energy. ? High internet connectivity through Optical Fibre Cable. ? Introduction of certificate courses