



Grams : APSAC

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Website : www.apsacollege.com

# ARUMUGAM PILLAI SEETHAI AMMAL COLLEGE

TIRUPPATTUR - 630 211. Sivagangai Dist. Tamil Nadu.

## Internal Quality Assurance Cell

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### Minutes of Meeting held on 4<sup>th</sup> October 2012

The Principal presided over the meeting.

#### Agenda:

1. Review of NAAC peer team visit.
2. Measures suggested by NAAC peer team.
3. National Seminars/Conferences/Workshops.
4. Special meeting of IQAC.

#### Resolutions:

1. After the visit of NAAC peer team, recommendations were reviewed and planned to enhance the academic activities.
2. Resolved to take effective measures to implement the suggestions made by the NAAC peer team.
3. Resolved to encourage all faculty members to participate in National Seminars/Conferences/Workshops.
4. Decided to organise a special meeting for the implementation of ICT methods and current trends in teaching and learning.



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TIRUPPATTUR - 630 211. Sivagangai Dist. Tamil Nadu.

## Internal Quality Assurance Cell

### COMMITTEE MEMBERS

1. Dr.N.Mohanraj, Principal (Chair Person) 
2. Dr.S.Rajendran, (Co-ordinator)
3. Dr.N.Maruthavanan, (Member) 
4. Dr.V.S.A.Subramanian, (Member) 
5. Dr.R.Rajasekaran, (Member) 
6. Dr.D.K.Venkatachalapathy, (Member) 
7. Dr.N.Ramani, (Member) 
8. Dr.S.Subramaninan, (Member) 
9. Dr.M.Maheswari, (Member) 
10. Dr.V.Elangovan, (Member) 
11. Dr.A.Ramalingam, (Member) 
12. Dr.A.Susaimanickam, (Member) 
13. Thiru.N.S.Saravanan, (Member) 
14. Thiru.V.Anandhakrishnan, (Member) 
15. Tmt.S.Jegatha, (Supdt.), (Member) 



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TIRUPPATTUR - 630 211. Sivagangai Dist. Tamil Nadu.

## Internal Quality Assurance Cell

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### Minutes of Meeting held on 19<sup>th</sup>December 2012

The Principal presided over the meeting.

#### Agenda:

1. Minutes of the previous meeting dated 04-09-2012.
2. Analyse previous NAAC Peer team visit.
3. Publication of Research Papers.
4. Extension Activities.
5. Soft Skill programmes for SC/ST students.
6. Construction of New Buildings.

#### Resolutions:

1. The minutes of the previous meeting was read, confirmed and recorded.
2. Resolved to analyse the suggestions made by the previous NAAC Peer team and planned to implement in the forthcoming years.
3. Resolved to motivate all faculties to publish research papers in reputed journals with high impact factor.
4. Decided to motivate all departments to carryout extension activities by our students for the benefit of the society at various villages.
5. Decided to motivate SC/ST cell to organize soft skill programme for SC/ST students.
6. Steps will be taken to develop infrastructure by constructing four new class rooms.



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## Internal Quality Assurance Cell

### Minutes of Meeting held on 03<sup>rd</sup> January 2013

The Principal presided over the meeting.

#### Agenda:

1. Minutes of the previous meeting dated 19-12-2012.
2. Campus Interview.
3. Common internal test.
4. Evaluation of University exam result – Nov.2012
5. Green Campus.
6. Remedial Courses.
7. Strengthening PTA.
8. Special meeting of IQAC.

#### Resolutions:

1. The minutes of the previous meeting was read, confirmed and recorded.
2. Resolved to advise Placement Cell to conduct campus interview.
3. Decided to constitute a Central Internal Test Committee for implementing common internal test in the University Examination pattern.
4. Instructed all departments to evaluate the University exam result – Nov.2012.
5. Resolved to instruct Eco Club to conduct specific programmes on Environmental Awareness and Tree Plantation.
6. Resolved to instruct all faculties to identify slow learning students and arrange remedial classes.
7. Decided to conduct PTA meeting at departmental level and college level to discuss various plans and their execution such as health check-up to the parents, students and public through the Sri. N. AR. Nagarajan Memorial Medical Camp.
8. Decided to organise a special meeting on “An Outline of Research Methods for better Decision Making”.



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4. Dr.V.S.A.Subramanian, (Member) *V.S.A.*
5. Dr.R.Rajasekaran, (Member) *R.R.*
6. Dr.D.K.Venkatachalapathy, (Member) *D.K.V.*
7. Dr.N.Ramani, (Member) *N.R.*
8. Dr.S.Subramanian, (Member) *S.S.*
9. Dr.M.Maheswari, (Member) *M.M.*
10. Dr.V.Elangovan, (Member) - *V.E.*
11. Dr.A.Ramalingam, (Member)
12. Dr.A.Susaimanickam, (Member) *A.S.*
13. Thiru.N.S.Saravanan, (Member) *N.S.*
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## Internal Quality Assurance Cell

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### Minutes of Meeting held on 12<sup>th</sup> February 2013

The Principal presided over the meeting.

#### Agenda:

1. Minutes of the previous meeting dated 03-01-2013.
2. Seminars, Conferences and Workshops.
3. Value Education.
4. Safe drinking water.
5. Enrichment course.
6. Student's feedback.
7. Academic and Administrative Audits for the academic year 2012-2013.

#### Resolutions:

1. The minutes of the previous meeting was read, confirmed and recorded.
2. Resolved to conduct Seminars, Conferences and Workshops through various funding agencies..
3. Resolved to inculcate value based education to the students through Yoga.
4. Decided to provide safe drinking water by installing reverse osmosis plant.
5. Decided to constitute department wise committees to arrange for enrichment classes.
6. Resolved to instruct all the departments to record feedback from the students.
7. Resolved to conduct academic and administrative audit for the academic year 2012-13.



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5. Dr.R.Rajasekaran, (Member) *R*
6. Dr.D.K.Venkatachalapathy, (Member) *DKV*
7. Dr.N.Ramani, (Member) *R*
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### Action taken Report for the academic year 2012-2013

- ❖ Safe drinking water was provided through reverse osmosis plant.
- ❖ Power supply improved.
- ❖ On the request of IQAC, Networking facilities extended to office, library and departments
- ❖ Reforms in internal examinations.
- ❖ Laboratory facilities improved and new instruments purchased.
- ❖ Office automation software installed.
- ❖ Mass tree plantation programme was conducted to make the campus green campus.
- ❖ Additional furniture's provided for class rooms.